

AGENDA
REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS
SEAL BEACH MUTUAL TWELVE
April 14, 2016

1. CALL TO ORDER, *PLEDGE OF ALLEGIANCE*
2. ROLL CALL
3. INTRODUCTION OF GRF REPRESENTATIVE, GUEST(S), AND STAFF:
Mrs. Damoci, GRF Representative
Ms. Hopkins, Mutual Administration Assistant Manager
Mr. Salazar, Building Inspector
4. SHAREHOLDER(S)' COMMENTS
5. GOLDEN RAIN FOUNDATION REPRESENTATIVE'S REPORT Mrs. Damoci
6. APPROVAL OF MINUTES: **Regular Meeting of March 10, 2016**
Emergency Special Meeting of March 11, 2016
Special Meeting of March 21, 2016
7. BUILDING INSPECTOR'S REPORT Mr. Salazar
 - a. Amend Policy 7480.12 – Architectural Standards
 - b. Amend Policy 7407.12 – Washers and Dryers
 - c. Discuss Policy 7411 – New Plan Concepts and Changes
 - d. Amend Policy 7507.12 – Electric Cart Pad
8. CORRESPONDENCE
9. MUTUAL ADMINISTRATION ASSISTANT MANAGER'S REPORT Ms. Hopkins
10. WEBSITE COORDINATOR'S REPORT Ms. Goostree
11. EMERGENCY PREPAREDNESS COORDINATOR'S REPORT Mr. Nell
12. ANNUAL LUNCHEON REPORT Ms. Ferraro
13. ANNOUNCEMENTS
14. OLD BUSINESS –a. Posting continued until May
15. NEW BUSINESS – a. - d. See Building Inspector's Report
 - e. Root barriers and tree removals
 - f. Placement of investments
 - g. Annual Meeting speakers
 - h. Mutual e-mail account
 - i. Distribution of minutes

STAFF SECRETARY BREAK (TIME TO BE DETERMINED BY PRESIDENT)

16. PRESIDENT'S REPORT Mr. Welch
17. VICE PRESIDENT'S REPORT Ms. Ferraro

18. CHIEF FINANCIAL OFFICER'S REPORT

Ms. Ferraro

19. SECRETARY'S REPORT

Ms. Findlay

20. ADJOURNMENT

21. EXECUTIVE SESSION (in compliance with Civil Code 4935, if required)

NEXT MEETING: May 12, 2016

(STAFF SECRETARY WILL LEAVE THE MEETING BY 12:10 P.M.)

**CONTACT SECRETARY FINDLAY IF YOU WOULD LIKE
INFORMAL NOTICE OF SPECIAL MEETINGS**

cd:4/07/16

**EMERGENCY SPECIAL MEETING OF THE BOARD OF DIRECTORS
SEAL BEACH MUTUAL NO. TWELVE**

March 11, 2016

The Emergency Special Meeting of the Board of Directors of Seal Beach Mutual No. Twelve was called to order by President Welch at 2:33 p.m. on Friday, March 11, 2016, at 13321 Twin Hills Drive, Unit 58-F.

Those Directors present were: President Welch, Vice President/CFO Ferraro, Secretary Findlay, and Directors Anderson and Gillon. Directors Fluharty and Thomas were absent.

The purpose of the meeting was to consider the replacement of the swale at the west end of the south side of Building 11. The issue has now been clarified. Further, to consider the recommendations by the Physical Property Committee for additional work.

Upon a MOTION duly made by Director Gillon and seconded by Director Anderson, it was

RESOLVED, To ask M. J. Jurado Inc., to submit a bid for the swale replacement at Buildings 9, 10, and 11.

The MOTION passed.

There being no further business to conduct, the meeting was adjourned at 2:55 p.m.



Attest
Lucille Findlay, Secretary
SEAL BEACH MUTUAL TWELVE
cd:4/07/16

SPECIAL MEETING OF THE BOARD OF DIRECTORS

SEAL BEACH MUTUAL NO. TWELVE

March 21, 2016

The Special Meeting of the Board of Directors of Seal Beach Mutual No. Twelve was called to order by President Welch at 11:05 a.m. on Monday March 21, 2016 in the Physical Property Department "Green" Room.

ROLL CALL

Present: President Welch, Secretary Findlay and Directors Anderson, Fluharty and Gillon

Absent: Vice President/CFO Ferraro and Director Thomas

Also present were Building Inspector Salazar and one shareholder of Mutual 12

SHAREHOLDER'S COMMENTS

President Welch invited the shareholder to speak.

OLD BUSINESS

After discussion and upon a MOTION duly made by Secretary Findlay and seconded by Director Gillon it was

RESOLVED, To accept the following proposals from MJ Jurado, Inc.

- No. 1019 dated 2/24/2016 in the amount of \$6,615.25 for the replacement of the concrete swale at the west end of Building 11 A-F side including a catch basin and other concrete and asphalt repairs and replacements as necessary to tie to the street catch basin;
- No. 1028 dated 3/9/2016 in the amount of \$10,250.00 for the replacement of the concrete swale along the Building 10 A-F side of the walkway north of Building 11, 6 catch basins and tie in to new 4" drain line; and
- No. 1037 dated 3/17/2016 in the amount of \$12,082.50 for the replacement of the concrete swale from Building 76 to the walkway intersection between Buildings 9 and 10, 1 main and 6 smaller catch basins, concrete and asphalt repairs and replacements and tie in to 4" drain pipe

for a total of \$28,948.75.

The motion passed with a unanimous vote of the Directors present.

OLD BUSINESS

After discussion and upon a MOTION duly made by Secretary Findlay and seconded by Director Gillon, it was

RESOLVED, To approve the following Change Order to the S.C. Yamamoto Inc. Irrigation Renovation project Reference Number 223101 as follows. Purchase 60 10" plastic valve boxes to replace Cement valve boxes at \$28.00 ea. for a Total of \$1,480.

FURTHER RESOLVED, To approve purchase of up to 40 additional 10" plastic valve boxes at \$ 28.00 ea. not to exceed 100 boxes for a Total for all boxes purchased not to exceed \$2,800.00 once an accurate count of the existing cement boxes has been completed.

The MOTION passed with a unanimous vote of the Board members present.

EXECUTIVE SESSION

Member issues were discussed in Executive Session.

ADJOURNMENT

President Welch adjourned the meeting at 12:04 p.m. and announced that following there would be an Executive Session to discuss member issues.



Attest

Lucille E. Findlay, Secretary
SEAL BEACH MUTUAL NO. TWELVE