

AGENDA

REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS SEAL BEACH MUTUAL TWELVE February 11, 2016

1. CALL TO ORDER, *PLEDGE OF ALLEGIANCE*
2. ROLL CALL
3. INTRODUCTION OF GRF REPRESENTATIVE, GUEST(S), STAFF:
Mr. Gutierrez, Pinnacle Landscape
Mrs. Damoci, GRF Representative
Ms. Hopkins, Mutual Administration Assistant Manager
Mr. Salazar, Building Inspector
4. SHAREHOLDER(S)' COMMENTS
5. GOLDEN RAIN FOUNDATION REPRESENTATIVE'S REPORT Mrs. Damoci
6. APPROVAL OF MINUTES: Regular Meeting of January 14, 2016
7. GUEST SPEAKER – Landscape recommendations Mr. Gutierrez
8. BUILDING INSPECTOR'S REPORT Mr. Salazar
 - a. Approve contract for remaining areas of grounds restoration and root barriers
 - b. Require permit for interior flooring
 - c. Approve change order on All American Sign contract
 - d. Approve Vault Cover Change Order on Hutton Painting contract
 - e. Authorize roof repairs
9. CORRESPONDENCE
10. MUTUAL ADMINISTRATION ASSISTANT MANAGER'S REPORT Ms. Hopkins
11. WEBSITE COORDINATOR'S REPORT Ms. Goostree
12. EMERGENCY PREPAREDNESS COORDINATOR'S REPORT Mr. Nell
13. ANNUAL LUNCHEON REPORT Ms. Ferraro
 - a. Approve luncheon budget
14. ANNOUNCEMENTS
15. OLD BUSINESS –
 - a. Discuss on-line storage
 - b. Discuss 2016 Towing Contract
 - c. Discuss Policy 7610.12 – Mutual Accounts – General Operating Procedures
 - d. Discuss Policy 7621.12 – Mutual Contract Bid Procedure
 - e. Discuss Policy 7622.12 – Mutual Repairs and Replacements
16. NEW BUSINESS –
 - a. Placement of investments
 - b. Amend Policy 7210.12 – Annual Elections
 - c. Establish 2016 Election Procedures
 - d. Consider landscape recommendations
 - e. Review Policy 7499.12 - Air Conditioning/HVAC/Heat Pump Units
 - f. Tree donation

STAFF SECRETARY BREAK (TIME TO BE DETERMINED BY PRESIDENT)

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| 17. | PRESIDENT'S REPORT | Mr. Welch |
| 18. | VICE PRESIDENT'S REPORT | Ms. Ferraro |
| 19. | CHIEF FINANCIAL OFFICER'S REPORT | Ms. Ferraro |
| 20. | SECRETARY'S REPORT | Ms. Findlay |
| 21. | EXECUTIVE SESSION (in compliance with Civil Code 4935, if required) | |
| 22. | ADJOURNMENT | |

NEXT MEETING: MARCH 10, 2016

(STAFF SECRETARY WILL LEAVE THE MEETING BY 12:10 P.M.)

**CONTACT SECRETARY FINDLAY IF YOU WOULD LIKE
INFORMAL NOTICE OF SPECIAL MEETINGS**

cd:02/05/16