

**MINUTES OF THE REGULAR MONTHLY MEETING
OF THE BOARD OF DIRECTORS
SEAL BEACH MUTUAL TWELVE
November 13, 2014**

The Regular Meeting of the Board of Directors of Seal Beach Mutual Twelve was called to order by President Findlay at 9:06 a.m. on Thursday, November 13, 2014, followed by the *Pledge of Allegiance*, in the Administration Building Conference Room.

ROLL CALL

Present: President Findlay, CFO/Secretary Ferraro, Directors Evans, Fluharty, Jaeger-Hudson, and Welch, and Website & Paint Committee Chair Goostree

GRF Representative: Mrs. Damoci (9:19 a.m.)

Guests: Mr. Garrett, President, Mutual Six
Twelve shareholders of Mutual Twelve

Staff: Mrs. Weller, Mutual Administration Director (9:11 a.m.)
Mr. Antisdell, Building Inspector
Mr. Salazar, Building Inspector
Ms. Day, Recording Secretary

President Findlay welcomed guests and staff to the meeting.

SHAREHOLDERS' COMMENTS

Comments were regarding different paint colors, the 2015 budget with the \$3.15 GRF increase due to huge spending and NSBN, David Nell (Unit 45-D) spoke on problems of communication at the emergency preparedness session and volunteered to be the Mutual Emergency Preparedness Coordinator with Phyllis Kale (Unit 37-E) as his secretary, a shareholder commended Director Fluharty for his assistance to shareholders, and a shareholder talked about the dirt area by a unit.

MINUTES

President Findlay called for consent agenda approval of the Regular Board Meeting minutes of October 9, 2014, and the Special Meeting minutes of October 20, 2014. Upon a MOTION duly made by CFO/Secretary Ferraro and seconded by Director Evans, it was

RESOLVED, That the consent agenda for the Regular Board Meeting minutes of October 9, 2014, and the Special Meeting minutes of October 20, 2014, be approved as printed.

The MOTION carried by a unanimous vote of the Board members.

GUEST SPEAKER – Mr. Garrett

Mr. Garrett discussed the roof top cooking exhaust vents and said they would be approximately \$64 each plus labor, and if Mutual Twelve ordered any, the tooling costs would be prorated with other Mutuuls that order the vents.

Following questions, Mr. Garrett left the meeting at 9:28 a.m.

BUILDING INSPECTOR'S REPORT

President Findlay introduced Jay Salazar as Mutual Twelve's new Building Inspector. Inspector Antisdell will serve as Inspector Salazar's backup as needed.

Inspector Antisdell reviewed items listed in his report (attached). He reported that five bid packets went out for cleaning the rain gutters and downspouts. Following a discussion, and upon a MOTION duly made by Director Welch and seconded by Director Evans, it was

RESOLVED, To postpone action until Inspector Antisdell contacts John's Landscape and Pinnacle Landscape with questions concerning their bids for the cleaning of the rain gutters and downspouts.

The MOTION carried with one abstention (Fluharty).

Following a discussion, and upon a MOTION duly made by Director Welch and seconded by CFO/Secretary Ferraro, it was

RESOLVED, To issue a Change Order to the M. J. Jurado Inc. contract for concrete sidewalk work between Buildings 6 and 7, at a cost of \$1,224.

The MOTION carried by a unanimous vote of the Board members.

Following a discussion, Inspectors Antisdell and Salazar will walk the Mutual roofs to see how many exhaust vents need to be replaced.

Inspectors Antisdell and Salazar left the meeting at 9:58 a.m.

Following a discussion, and upon a MOTION duly made by CFO/Secretary Ferraro and seconded by Director Welch, it was

RESOLVED, That Mutual Twelve participate on a prorated basis with Mutual Six (John Garrett) for the costs of tooling and manufacturing the roof top cooking exhaust vents for Mutual replacements, as needed.

The MOTION carried by a unanimous vote of the Board members.

WEBSITE COORDINATOR'S REPORT/PAINTING COMMITTEE REPORT

Ms. Goostree reported that the Paint Committee is ready with the paint colors; however, Ms. Caldwell of Vista Paint was called away before the meeting and not able to give her presentation. A Special Meeting will be scheduled as soon as possible for Ms. Caldwell to give her presentation to the Board.

WEBSITE COORDINATOR'S REPORT/PAINTING COMMITTEE REPORT (continued)

Ms. Goostree stated that as soon as she has all of the information she will be meeting with ITS Analyst Fabian to upload the information to the Mutual Website for the Board to review and approve.

GOLDEN RAIN FOUNDATION REPRESENTATIVE'S REPORT

Mrs. Damoci presented her report (as attached). She reported that a contract with the On-Site Sales Office (Briskey) will be signed next week. Leisure World receives 54 percent on each unit they sell in Leisure World, which lowers the shareholders' GRF assessments. Mrs. Damoci also said that Clubhouse One is going to be reroofed, and there is a new Seal Beach Councilwoman who lives in Mutual Five.

Director Evans reported that there was a lot of water running onto the sidewalk and into the gutter at the Golf Course at approximately 9:00 p.m. Mrs. Damoci said she would look into it immediately.

The Recap of the GRF Board Meeting and the Committee Chair Reports attached to the GRF Board minutes may be read in the Golden Rain News.

MUTUAL ADMINISTRATION DIRECTOR'S REPORT

Mrs. Weller presented her report regarding insurance (attached). In addition, she discussed the Mutual Carrying Charges Comparison Chart (as attached).

CORRESPONDENCE

President Findlay reported on letters from shareholders. One letter was concerning the increase of monthly assessments, slow making improvements in the landscape, and a commendation to Director Fluharty for his voting record on the Mutual Budget. The second letter is a written apology from Recreation Supervisor De Leon on the mix up on the luncheon date that the Mutual had previously reserved.

ANNOUNCEMENTS

President Findlay stated that the Presidents' Council minutes will be attached. Also, free LED lighting from Edison for walkways and carports. The consensus of the Board was to pursue that issue. Also, sprinkler head and controller rebates from the city were discussed.

President Findlay stated that there are two vacancies on the Board. Charlotte Jaeger-Hudson, Unit 64-G, has stated her willingness to accept a nomination as a Mutual Twelve Board member. Following a discussion, and upon a MOTION duly made by Director Evans and seconded by CFO/Secretary Ferraro, it was

ANNOUNCEMENTS (continued)

RESOLVED, To nominate and elect Charlotte Jaeger-Hudson, Unit 64-G, as Parcel 1 Director on the Mutual Twelve Board of Directors for the remaining 2014-2015 term of office.

The MOTION carried by a unanimous vote of the Board members.

Following a discussion, and upon a MOTION duly made by President Findlay and seconded by CFO/Secretary Ferraro, it was

RESOLVED, To nominate and elect Janet Evans as Vice President of Mutual Twelve Board of Directors for the remaining 2014-2015 term of office.

The MOTION carried by a unanimous vote of the Board members.

President Findlay announced that Director Welch is willing to co-chair the Physical Property and Landscape Committees with her. She will continue to be the Director authorized to sign invoices and contracts. Also, President Findlay recommended Director Welch as the Laundry Room Committee Chair with authority to order Speed Queen machines as needed and decide whether other machines need repair or replacement. President Findlay and Mrs. Damoci have volunteered to be on the Laundry Room Committee.

Following a discussion, and upon a MOTION duly made by Director Welch and seconded by CFO/Secretary Ferraro, it was

RESOLVED, That Director Welch will co-chair the Physical Property and Landscape Committees with President Findlay, who will continue to sign invoices and contracts. Director Welch, assisted by committee members, President Findlay and Mrs. Damoci, will also serve as the Laundry Room Committee Chair with authority to decide whether machines need repair or replacement and order Speed Queen machines as needed.

The MOTION carried with one abstention (Fluharty).

President Findlay then appointed shareholder David Nell as chair of Mutual Twelve's Emergency Committee and Phyllis Kale as Secretary. Valerie Mc Roberts will continue as the committees Supply Coordinator.

OLD BUSINESS

President Findlay asked for a consent agenda motion as follows: Upon a MOTION duly made by CFO/Secretary Ferraro and seconded by Vice President Evans, it was

OLD BUSINESS (continued)

RESOLVED, To ratify adopted/posted Policy 7701.12 – Personal Liability and Property Insurance as amended, and rescind Policy 7701 – Personal Property Insurance; ratify adopted/posted Policy 7504.G – Lock Resolution, and rescind Policy 7504 – Lock Resolution; ratify adopted/posted Policy 7480.12 – Architectural Standards, and Policy 7480.12.1 – Approval Form; and ratify adopted/posted Policy 7585.12 – Governing Document Compliance Corrective Measures and Fines, and Policy 7585.12.1 – Violation Fine Schedule.

The MOTION carried by a unanimous vote of the Board members.

Inspector Antisdell returned to the meeting at 10:45 a.m. and discussed two proposals for the rain gutter and downspout cleaning. Upon a MOTION duly made by Director Welch and seconded by Vice President Evans, it was

RESOLVED, To accept the proposal from Pinnacle Landscape Company to clean the rain gutters and downspouts, to be completed before November 27 (Thanksgiving Day), at a cost of \$3,616.

The MOTION carried by a unanimous vote of the Board members.

Inspector Antisdell left the meeting at 10:50 a.m.

(President Findlay called a break and excused Recording Secretary Day at 10:50 a.m. to 11:05 a.m.)

PRESIDENT'S REPORT

President Findlay submitted a report to be attached to the minutes.

CFO/SECRETARY'S REPORTS

CFO/Secretary Ferraro submitted her reports to be attached to the minutes.

DIRECTOR'S REPORT

Director Welch submitted his report to be attached to the minutes.

EXECUTIVE SESSION

Legal issues were discussed in Executive Session following the Regular Board Meeting.

A Special Executive Session Meeting took place on November 6, 2014. The purpose of that meeting was to hold a hearing with a Board member.

President Findlay adjourned the meeting at 11:00 a.m. to go into an Executive Session to discuss legal issues and patios with the Mutual attorney.

The Regular Board Meeting was reconvened at 12:40 p.m.

Following a discussion, it was the consensus of the Board members to cancel the December 11 Regular Monthly Board Meeting.

ADJOURNMENT

There being no further business to discuss, President Findlay adjourned the meeting 12:42 p.m.



Attest

Susan Ferraro, CFO/Secretary
SEAL BEACH MUTUAL TWELVE

cd:11/24/14
Attachments

(These are tentative minutes, subject to approval by the Board of Directors at the next Regular Board of Directors Meeting.)

NEXT MEETING: JANUARY 8, 2015

**SPECIAL MEETING ANNOUNCEMENTS AND AGENDAS
ARE POSTED IN LAUNDRY ROOM 57 (D SIDE).**

**FOR INDIVIDUAL NOTICE OF SPECIAL MEETINGS,
CONTACT PRESIDENT FINDLAY.**

**RESOLUTIONS IN THE REGULAR
MONTHLY MEETING OF NOVEMBER 13, 2014**

11/13/14 RESOLVED, To postpone action until Inspector Antisdell contacts John's Landscape and Pinnacle Landscape with questions concerning their bids for the cleaning of the rain gutters and downspouts.

RESOLVED, To issue a Change Order to the M. J. Jurado Inc. contract for concrete sidewalk work between Buildings 6 and 7, at a cost of \$1,224.

RESOLVED, That Mutual Twelve participate on a prorated basis with Mutual Six (John Garrett) for the costs of tooling and manufacturing the roof top cooking exhaust vents for Mutual replacements, as needed.

RESOLVED, To nominate and elect Charlotte Jaeger-Hudson, Unit 64-G, as Parcel 1 Director on the Mutual Twelve Board of Directors for the remaining 2014-2015 term of office.

RESOLVED, To nominate and elect Janet Evans as Vice President of Mutual Twelve Board of Directors for the remaining 2014-2015 term of office.

RESOLVED, That Director Welch will co-chair the Physical Property and Landscape Committees with President Findlay, who will continue to sign invoices and contracts. Director Welch, assisted by committee members, President Findlay and Mrs. Damoci, will also serve as the Laundry Room Committee Chair with authority to decide whether machines need repair or replacement and order Speed Queen machines as needed.

RESOLVED, To ratify adopted/posted Policy 7701.12 – Personal Liability and Property Insurance as amended, and rescind Policy 7701 – Personal Property Insurance; ratify adopted/posted Policy 7504.G – Lock Resolution, and rescind Policy 7504 – Lock Resolution; ratify adopted/posted Policy 7480.12 – Architectural Standards, and Policy 7480.12.1 – Approval Form; and ratify adopted/posted Policy 7585.12 – Governing Document Compliance Corrective Measures and Fines, and Policy 7585.12.1 – Violation Fine Schedule.

RESOLVED, To accept the proposal from Pinnacle Landscape Company to clean the rain gutters and downspouts, to be completed before November 27 (Thanksgiving Day), at a cost of \$3,616.

November 13, 2014

1. MUTUAL ESCROW ACTIVITY

- **Prelisting Inspections**
- **43-J/11-I/42-G/58-A new resident**
- **New Buyer Orientation**
- **43-I/47-D/11-I**
- **Close of Escrows**
- **63-G/62-K/64-J/63-B/43-I/47-D/11-I**

2. MUTUAL PERMITS AND REMODELS

- **34-G FINAL CARPORT CABINET**
- **69-F FOOTINGS AND MOVING ALONG**
- **76-J A/C FINAL**
- **42-F FINAL ON WINDOWS**
- **9-A FINAL ON REMODEL**
- **43-I WASHER/DRYER WINDOWS MOVING ALONG**
- **6-I SHOWER CUT DOWN NOT DONE**
- **76-G KITCHEN REMODEL MOVING ALONG**
- **6-I WINDOWS NOT DONE**
- **68-L BLOCK WALL AT PATIO NOT DONE**
- **34-A MOVING ALONG**

3. MUTUAL PROJECTS

- **WALK LIGHT REPAIRS ARE MOVING ALONG**
- **METER BOX RODENT PROOFING MOVING ALONG**
- **FIRE INSPECTION FOLLOW UPS HAVE BEEN COMPLETED**
- **SPECIAL INSPECTIONS HAVE BEEN COMPLETED**

4. MUTUAL CONTRACT WORK

- **TREE WALK HAS BEEN DONE SENDING OUT FOR BIDS**
- **SIDEWALK AT BUILDING 6 HAS BEEN COMPLETED**
- **GUTTER CLEANING BIDS**

5. MUTUAL AND SHAREHOLDER REQUESTS

- **calls and visits to units- 58**

Below is the recap of the last GRF Board meeting:

RECAP OF GOLDEN RAIN FOUNDATION BOARD
ACTIVITY OF OCTOBER 2014

At its meeting on Tuesday, October 28, 2014, the GRF Board of Directors:

- Approved quarterly reimbursement, of no more than \$50 per month, to pre-approved employees who use their personal cell phone in the course of business.
- Approved election services contract to Accurate Voting Services.
- Approved lighted cross-walk project #702-13 to Dynaelectric, in the amount of \$80,750.
- Approved irrigation and landscaping contract on Canoe Brook Drive and El Dorado Drive to John's Landscape, in the amount of \$26,776.50.
- Approved Non-Budget Funding from Executive Committee-Emergency Items
- Amended Policy 2002-30, Administrative Organization
- Amended Policy 4001-20, Application of Personnel Policy
- Adopted Policy 4245-20, Portable Electronic Equipment
- Amended Policy 5061, Membership Fee
- Amended Policy 5061.1, Initiation Fee
- Rescinded Policy 5062, Transfer Fee
- Amended Policy 5517, Liability Deductible and Disaster Reserve Fund
- Amended Policy 5528, Refund of Excess Income

- Amended Policy 5536.1, Guest Passes
- Rescinded Policy 5536.2, Service Passes
- Renewed contract with Mazztec
- Holiday Use of Trust Property by UPS
- Enforcement of Fire Lane Restrictions

If you have any questions on these or any other subjects please feel free to call me.

Carole S. Damoci
GRF Director
Mutual 12

The Mutual Administration



Director's Report

Carol Weller



It's Fall

| | | |
|--------------------|--------------------------------|--|
| Community Unity | Mutual Corporations 1-17 | Fall has Arrived in Our Hometown |
|--------------------|--------------------------------|--|

Welcome back to all the "Snow Birds" returning to their Seal Beach Leisure World Homes for the wintering months.



There's a chill in the air.....please be careful of space heaters. Check the cords and be safe and warm - Electric blankets too!!!



Are you doing a little fall cleaning???.Remember to recycle. Styrofoam is not recyclable.....



FIRE SAFETY TIP- Though efficient and recyclable and a

wonderful source of light for lamps, etc. **DO NOT** use this style of light bulb in your bathroom fan assembly as they overheat (can melt) and present a fire danger. Please use a standard light bulb.

Lets all be fire safe and protect "Our Home Town"
Seal Beach Leisure World

Memorandum

November 10, 2014

To: Mutual Boards

From: Carol Weller, Mutual Administration Director

Subj: Mutual Carrying Charges Comparison Chart

| Mutual | 2015 Carrying Charges | 2014 Carrying Charges | 2015 Ranking |
|-----------|-----------------------|-----------------------|------------------|
| Eight | \$290.86 | \$282.99 | 1 st |
| Nine | \$293.88 | \$283.73 | 2 nd |
| Ten | \$298.82 | \$286.44 | 3 rd |
| Five | \$299.16 | \$290.85 | 4 th |
| Six | \$299.28 | \$297.20 | 5 th |
| Twelve | \$308.56 | \$300.34 | 6 th |
| Fourteen | \$311.09 | \$302.12 | 7 th |
| Three | \$311.26 | \$300.62 | 8 th |
| Eleven | \$319.54 | \$305.21 | 9 th |
| Seventeen | \$320.00 | \$306.00 | 10 th |
| Four | \$331.27 | \$325.27 | 11 th |
| One | \$332.06 | \$328.91 | 12 th |
| Fifteen | \$334.75 | \$331.60 | 13 th |
| Two | \$338.33 | \$343.53 | 14 th |
| Seven | \$343.47 | \$336.77 | 15 th |
| Sixteen | \$350.00 | \$333.50 | 16 th |

PRESIDENT'S REPORT

November 13, 2014

Mutual Twelve's website is up! We all owe a tremendous **"THANK YOU"** to JoAnn Goostree without whose efforts it would not have happened. You can access your website by logging on to lwsb.com, clicking "Mutuals" at the right end of the menu bar and then clicking "Mutual 12" on the drop down menu. Currently our website is public so you don't need to enter any special log in information. Please share any ideas you have for making the website more informative and useful with a Mutual 12 Director.

The patio extension proposed By-Law amendment is being prepared for the June 2015 Mutual Twelve Annual Membership Meeting Election Ballot. The Board's task now is to inventory everything that is currently added the common area at each apartment so we have a benchmark. The inventory will include, for example, modified or moved walkways, heating/cooling units, electric cart pads, etc. Please volunteer to help with this endeavor by calling a Director. Your Board wants to facilitate your making a decision on the patio issue. We need your help during this preparation period.

This is the last meeting for 2014. The Board agreed to cancel the Regular Mutual Twelve December meeting. We will post any Special Meetings needed for business that can't wait on the Laundry Room 57 Bulletin Board and on the new Mutual 12 Website. We will continue informal notification of Special Meetings to those who let the President know they want to be on that list.

Best wishes for a wonderful holiday season.

Respectfully submitted, Lucille Findlay

CFO REPORT

November 2014 Regular Meeting

As the new CFO for Mutual Twelve, these are my observations on the financial statements through October, 2014 attached and budget for 2015.

For the current year 2014, it appears that the Mutual will be overall within budget, but just barely. There are two major expense items that are contributing to this situation:

1. Property and Liability Insurance premiums which are not controlled by Mutual Twelve as they are allocated to each mutual by GRF.
2. Landscape Extras which includes items that are unexpected or extraordinary to maintain the lawns, trees, etc.

However, there have been some offsetting savings in utility costs (conservation is helping!) and legal/professional costs, so the bottom line is expected to even out.

Mutual Twelve has Assets totaling \$5,722,342

| | | |
|-------------------------------|----------------|-------------|
| Reserves make up \$3,480,343: | Appliance | \$ 38,953 |
| | Painting | \$ 289,200 |
| | Roofing | \$2,372,790 |
| | Emergency | \$ 325,155 |
| | Infrastructure | \$ 454,245 |

The budget for 2015 has been approved and results in an \$8.22 increase in your monthly carrying charges. Calculated:

| | |
|---------------|----------------------------|
| Mutual Twelve | \$5.07 |
| GRF Trust | <u>3.15</u> |
| | \$8.22 per month/apartment |

The overall 2015 Operating Expense budget PROJECTION (**our best estimate**) has a very minimal reduction.

The Reserve Funding increase is \$5.71 per month per apartment. This is necessary to maintain the funding in alignment with the professional reserve study and remain well funded to avoid any special assessments in the future.

Respectfully submitted,

Susan Ferraro
CFO Mutual Twelve

**SEAL BEACH MUTUAL NO. 12
FINANCIAL STATEMENTS RECAP
For the Ten Months Ending October 31, 2014**

**INTERNALLY PREPARED
FOR MANAGEMENT USE ONLY**

| <i>October</i> | | | <i>YTD</i> | |
|-----------------|----------------|--|------------------|------------------|
| <i>Actual</i> | <i>Budget</i> | | <i>Actual</i> | <i>Budget</i> |
| \$100,642 | \$100,642 | Regular Assessment | \$1,006,417 | \$1,006,420 |
| 15,177 | 35,112 | Reserve Funding | 351,120 | 351,120 |
| 115,819 | 135,754 | Total Regular Assessments | 1,357,537 | 1,357,540 |
| | | Service Income | 25 | |
| (18,962) | 1,215 | Financial Income | 14,687 | 12,150 |
| 3,544 | 897 | Other Income | 14,057 | 8,970 |
| (15,418) | 2,112 | Total Other Income | 28,769 | 21,120 |
| 100,401 | 137,866 | Total Mutual Income | 1,386,306 | 1,378,660 |
| 63,079 | 63,081 | Trust Maintenance Cost | 630,790 | 630,810 |
| 12,899 | 12,837 | Utilities | 119,702 | 128,370 |
| 906 | 1,270 | Professional Fees | 7,782 | 12,700 |
| 29,266 | 18,894 | Outside Services | 186,969 | 188,940 |
| 2,267 | 6,672 | Taxes & Insurance | 78,203 | 66,720 |
| 15,177 | 35,112 | Contributions To Reserves | 351,120 | 351,120 |
| 123,594 | 137,866 | Operating Expenses Before Off-Bdgt | 1,374,566 | 1,378,660 |
| (23,193) | | Excess Inc / (Exp) Before Off-Bdgt Items | 11,740 | |
| (23,193) | | Excess Inc / (Exp) After Off-Budget Items | 11,740 | |
| | | Restricted Reserves | | |
| (5,363) | | Appliance Reserve | 38,953 | |
| 1,061 | | Painting Reserve | 289,200 | |
| 22,676 | | Roofing Reserve | 2,372,790 | |
| | | Emergency Reserve | 325,155 | |
| 5,917 | | Infrastructure Reserve | 454,245 | |
| | | Total Restricted Reserves | 3,480,343 | |

Secretary's Report

November 2014 Regular Meeting

Mutual Twelve participated in THE GREAT CALIFORNIA SHAKEOUT on Thursday, October 16, 2014.

On October 2nd, I attended the informational meeting on the Shake Out and Emergency Preparation in Leisure World. The meeting was hosted by Ann Pepper of PEP (Planning for Emergency Prep) and included a number of guest speakers from the Police and Fire Departments of the City of Seal Beach along with Mr. Eloy Gomez, GRF Safety/Emergency Coordinator. Michael Clairmont and the Radio Club members reminded us as to the proper form of communication and how to use the report forms needed to be able to relay Leisure World needs to those agencies that will provide help.

In the event of a major earthquake, or other emergency, the City of Seal Beach first responders reminded ALL that EVERYONE needs to be self-sufficient and plan ahead.

This drill to DROP, COVER, HOLD-ON allows each of us the opportunity to assess our needs for personal safety and to plan ahead. The Board of Directors took this time to up-date our Emergency Preparedness Manuals, check our radios to make sure they are operational, and review the supplies at the Command Center (Bldg 57).

Seventy percent of Mutual Twelve building captains reported into the Command Center That's terrific! On behalf of the Board, I am extending a very **BIG THANK YOU** to our **BUILDING CAPTAINS**. Your efforts in communicating the drill within your building and participating in the collection of the "Disaster Inspection Report" form, so necessary to assess damage and report immediate needs to the Emergency Responders through our Radio Club, are greatly appreciated.

Any and all suggestions on improvement for next year's drill are welcome.

Susan Ferraro
SECRETARY, MUTUAL TWELVE

DATE: 13 November 2014
TO: All Mutual 12 Residents
FROM: Joe Welch, Director – Parcel 10
SUBJECT: LANDSCAPING AND LAUNDRY ROOMS

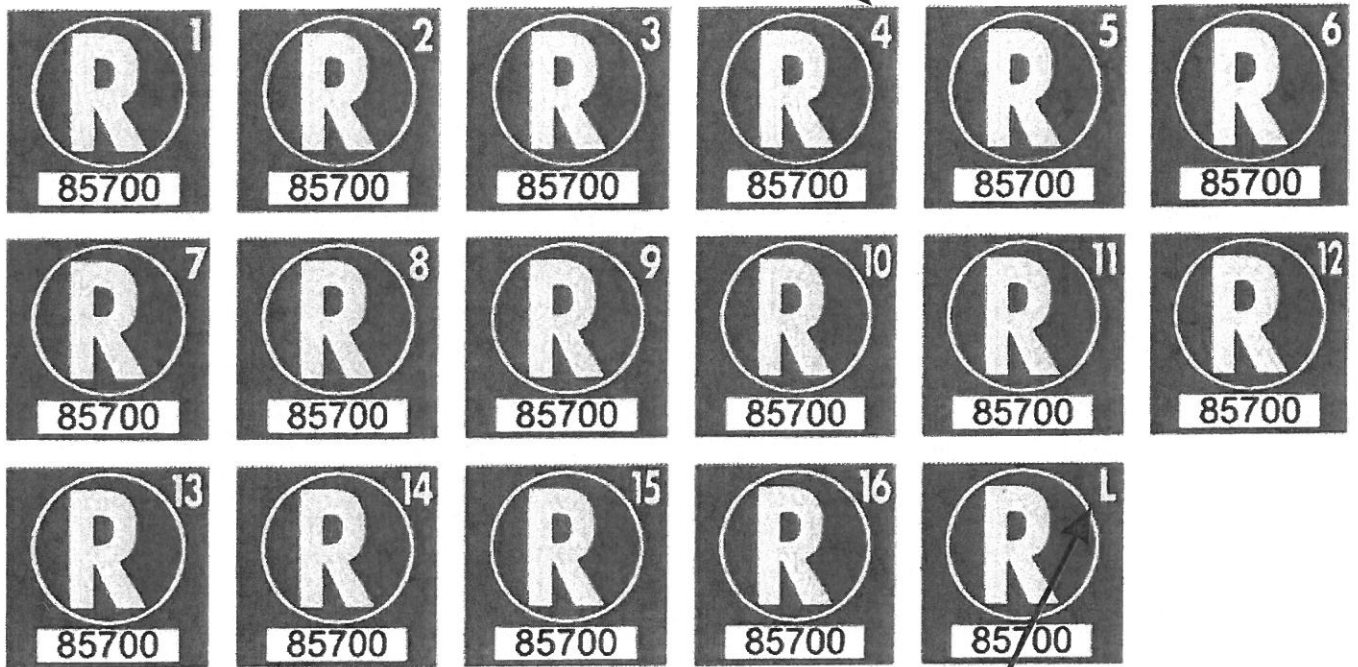
Regarding any landscape projects, we will not be doing any landscaping until after the first of the year in 2015. If you notice the sprinkler system putting out excessive water, please contact Joe Welch at (562) 533-1423.

For any laundry room issues, please contact Joe Welch at (562) 533-1423.

Joe Welch
13181 Del Monte Dr. #38J
Seal Beach, CA 90740
(562) 533-1423.

New Vehicle Sticker

Mutual Number



L = Lessee for Mutual 17

ROSTER

SEAL BEACH MUTUAL TWELVE BOARD OF DIRECTORS 2014-2015

| DIRECTOR | PARCEL BLDGS. | ADDRESS | TELEPHONE |
|--|------------------|-------------------------------|--------------|
| <u>MORTGAGE PARCEL NO. 1</u> Charlotte Jaeger-Hudson DIRECTOR | 64-69* | 1601 Glenview Road, 64-G | 296-8756 |
| <u>MORTGAGE PARCEL NO. 2</u> Roy Fluharty DIRECTOR | 70-73 | 13450 St. Andrews Drive, 73-J | 714-813-8201 |
| <u>MORTGAGE PARCEL NO. 3</u> Janet Evans VICE PRESIDENT Community Relations/Luncheon Cmte, Chair | 74-78 | 1650 Glenview Road, 77-C | 818-326-0010 |
| <u>MORTGAGE PARCEL NO. 4</u> Lucille Findlay PRESIDENT Ex-Officio all committees Physical Property/Landscape Cmte, Co-Chair | 6-11* | 13321 Twin Hills Drive, 58-F | 430-8425 |
| <u>MORTGAGE PARCEL NO. 8</u> VACANT | 55-63 | | |
| <u>MORTGAGE PARCEL NO. 9</u> Susan Ferraro CFO/SECRETARY | 40-47 | 1690 Interlachen Road, 42-E | 596-3133 |
| <u>MORTGAGE PARCEL NO. 10</u> Joe Welch DIRECTOR Physical Property/Landscape Cmte, Co-Chair | 34-39 | 13181 Del Monte Drive, 38-J | 533-1423 |

LAUNDRY ROOMS Joe Welch (Chair) – 533-1423; Carole Damoci – 405-4965; Lucille Findlay – 430-8425

| | | |
|--|------------------------------|----------|
| David Nell Emergency Preparedness Coordinator | 13270 Twin Hills Drive, 45-D | 430-5044 |
| JoAnn Goostree Website & Paint Cmte. Chair | 13240 Twin Hills Drive, 44-A | 430-6252 |

GOLDEN RAIN FOUNDATION REPRESENTATIVE

Carole Damoci 13350 St. Andrews Drive, 68-J 405-4965

| | | | |
|------------------------------|-----|--------------------------------------|--|
| Total Directors: | 7 | <u>Regular Meetings:</u> | 2nd Thursday of each month Admin. Bldg. Conference Room @ 9:00 a.m. |
| Number of Buildings: | 44 | | |
| Number of Carport Buildings: | 13 | | |
| Number of Apartments: | 452 | <u>Annual Meeting:</u> | 2nd Thursday of June Clubhouse 4 @ 10:00 a.m. |
| Number of Laundry Rooms: | 11 | <u>Recording Secretaries:</u> | Pam Westphal, 431-6586, Ext. 319 Carol Day, 431-6586, Ext. 320 |

**MINUTES OF THE SPECIAL EMERGENCY MEETING OF THE
BOARD OF DIRECTORS
SEAL BEACH MUTUAL NO. TWELVE**

October 20, 2014

The Special Emergency Meeting of Seal Beach Mutual No. Twelve was called to order by President Findlay at 12:58 p.m. on October 20, 2014, at Apartment 58-F in Mutual Twelve. Those members present were: President Findlay, Vice President Fluharty, CFO/Secretary Ferraro, and Directors Evans and Welch.

The purpose of the meeting was to review and discuss the bid from M. J. Jurado, Inc., for replacing about half of the walkway between Building's 6 and 7, as well as part of the entry walkways to four apartments.

Upon a MOTION duly made by Director Welch and seconded by Vice President Fluharty, it was


RESOLVED, To accept Estimate Bid No. 1004 from M. J. Jurado, Inc., to remove and replace 128 feet by 6 feet (768 square feet) sidewalk and 40 feet by 4 feet (160 square feet) between Buildings 6 and 7, in the amount of \$7,424 to be paid from the Infrastructure Reserves. Any Change Orders with regard to this repair and replacement estimate will require Board approval.

The MOTION carried by a unanimous vote of the Board members.

There being no further business to conduct, and upon a MOTION duly made by CFO/Secretary Ferraro and seconded by Director Welch, it was

RESOLVED, To adjourn the meeting at 1:08 p.m.

The MOTION carried by a unanimous vote of the Board members.



Attest
Susan Ferraro, CFO/Secretary
SEAL BEACH MUTUAL NO. TWELVE

cd:11/03/14