

A G E N D A
REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS
SEAL BEACH MUTUAL TWELVE
May 10, 2018, at 9:00 a.m.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE
2. SHAREHOLDER COMMENTS (2-3 minutes per shareholder. Agenda items only)
3. ROLL CALL
4. INTRODUCTION OF GRF REPRESENTATIVE, STAFF, AND GUEST(S):

Mrs. Damoci, GRF Representative
Ms. Hopkins, Mutual Administration Director
Mr. Antisdell, Building Inspector
_____, Recording Secretary
5. APPROVAL OF MINUTES:
Regular Meeting Minutes of April 12, 2018
6. BUILDING INSPECTOR'S REPORT Mr. Antisdell
Permit Activity; Escrow Activity; Contracts & Projects; Shareholder and Mutual Requests
 - a. Building permit approvals
 - b. Review Inspector's Report
 - c. Work order approvals and invoice approvals
 - a. Approve dry rot repairs work order from Bergkvist
 - b. 09 building, cost to cover open patios
 - d. Review Inspector's RTM Open Project List
 - e. Dumpster sign replacement project by Jerry
7. GRF REPRESENTATIVE Mrs. Damoci
8. **UNFINISHED BUSINESS**
 - a. Tree Trimming for 2018
 - b. Roofing Request For Proposal status
 - c. Status report on Sprinkler Rehabilitation Project
 - d. March 2018 ratified policies posting problems
 - e. Curb repainting approval

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9. **NEW BUSINESS**

- a. Statement by a shareholder that he/she intends to vote cumulatively for the election of Directors for 2018/2019
- b. Rescind resolution for AWS consulting
- c. RESOLVED, to hold the Annual Shareholders Meeting for Mutual Twelve on Thursday, June 14, 2018, at 9 AM in Clubhouse 4.
- d. RESOLVED, To move the June Regular Monthly Board Meeting to June 7, 2018, 9 AM. due to the Annual Shareholders' Meeting being held on June 14, 2018.
- e. Amend pet policy 7501
- f. Discuss Davis-Stirling section 4260 that states a 15 day posting requirement for ratified policies and discuss related issues.
- g. Cash requirements investment strategy for roofing project.
- h. Effectiveness of contract with Fenn for rodent bait stations expires on 7-31-18.
- i. Annual Luncheon Report

STAFF SECRETARY BREAK 11:00 a.m.

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| 10. SECRETARY / CORRESPONDENCE | Ms. Sprague |
| 11. CHIEF FINANCIAL OFFICERS REPORT | Ms. Ferraro |
| 12. MUTUAL ADMINISTRATION DIRECTOR | Ms. Hopkins |
| 13. ANNOUNCEMENTS | |
| 14. COMMITTEE REPORTS | |
| 15. DIRECTORS' COMMENTS | |
| 16. SHAREHOLDER(S)' COMMENTS (2-3 MINUTES) | |
| 17. ADJOURNMENT | |
| 18. EXECUTIVE SESSION | |

STAFF SECRETARY WILL LEAVE THE MEETING BY 12:10 p.m.

NEXT MEETING, THURSDAY, June 7, 2018, at 9:00 a.m.
in the Administration Building, Conference Room

JOHN M. BERGKVIST
General Contractor State Lic. #638079
2270 Roswell Avenue, Long Beach CA 90815
Tel.562-433-3052 / Fax 562-433-3730

CONSTRUCTION ESTIMATE

DATE: 11-6-17
TO: Mutual 12 ATTN. **Mark Harper** Physical properties Inspector
ADDRESS:
TELEPHONE: 431-6586 Physical properties ext-352

I, John M. Bergkvist, propose to furnish all materials and perform all labor and obtain all permits necessary to complete the following:

Re: Mutual Twelve Dryrot work

After walking the Mutual dryrot list I have estimated approx. 600 to 700 hours of labor to complete the work on the dryrot list. As you know there may be more work than is visible to the eye that would cause the total hours to complete the work to rise. Any extra dryrot we find while working that is not on the list we will call the inspector to take pictures and get ok to repair

600 to 700 hours
TOTAL \$25,000.00 - \$30,000.00

THIS ESTIMATE WILL REMAIN IN EFFECT FOR SIXTY (60) DAYS FROM THE DATE HEREON.

THIS IS NOT A CONTRACT. WHEN THE TERMS ARE AGREED UPON, A CONTRACT WILL BE SUBMITTED.

Respectfully submitted by: _____
John M. Bergkvist

GRF Service Maintenance Department Estimate - Labor & Materials Cost

Date: March 12, 2018
 To: Margaret Gillon, Mutual President
 From: Ruben Gonzalez, Facilities Manager
 Subject: Mutual 12, Curb Painting
 Location: Mutual 12

Itemized List for Labor and Material(s)

MATERIAL / LABOR	TOTAL COST
(10) KILLZ PRIMER SPRAY	\$50.00
(5) 6" WINNIE PAINT ROLLERS	\$5.00
(3) BLUE PAINTERS TAPE	\$20.00
(2) 5 gal. RED PAINT	\$400.00
LABOR – 1 technician, 5 days	\$1,680.00
TOTAL ESTIMATED COST	\$2,155

DISCLAIMER: PLEASE NOTE THAT THIS IS AN ESTIMATE ONLY. ANY UNFORESEEN OR ADDED ITEMS MAY INCREASE THE TOTAL COST OF THE JOB.

