

**SEAL BEACH MUTUAL NO. TWELVE****SERVICE MAINTENANCE****Purchasing Service**

The staff of the Physical Property Department and Service Maintenance Department is available to all Mutual Boards, in accordance with Golden Rain Foundation (GRF) Request for Proposal Requirements Policy 40-5506-3, Section 8.

Mutual Board requests for procurement service should specify in writing any variations from the GRF referenced policy in the request for procurement services. Examples of such variations would be in the area of:

1. Compliance with Mutual Policy 12-7621-3 – Mutual Contract Bid Procedures
2. Selection of bids
3. Qualification of bidders
4. Approval of specifications
5. Award of bids

**Document History**

Adopted: 14 January 21

**Keywords:** Mutual Twelve